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<http://www.MonroeScienceEd.com>

MSES - Chaperone Policy & Agreement (1 of 2)

Chaperones must comply with all local school district requirements pertaining to the supervision of students. A signed **Agreement Form** is required before attending and chaperoning any event.

The **MSES Chaperone Policy** also requires that **all** parent chaperones must be fingerprinted with a current tuberculosis test on file prior to departure. These can be obtained and verified with your child's school district. Due to the fixed seat costs on the buses, some chaperones may be asked to ride together (car pool) in their own vehicle(s). Fuel reimbursements will be available with submission of original receipts.

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- A. Chaperones must be familiar with local school district (MDUSD) procedures regarding supervision before actual supervision commences.
- B. Chaperones must be responsible adults, twenty-one years of age or older, with no record of criminal conduct.
- C. The chaperone agrees to abide by all rules and regulations set by MSES for the health, safety, and welfare of the children and staff. Such rules and regulations may be provided verbally and in printed publications to students and chaperones. Copies of the rules and other information can be found at www.MonroeScienceEd.com.
- D. There will be no smoking or use of alcohol or any other illegal substances on the part of chaperones or students irrespective of age. This rule will be in force at all times. While some participants may be twenty-one years of age or over, the fact that they are participating in a school event overrides their age status.
- E. It is understood that MSES reserves the right to dismiss any chaperone whose condition, conduct, influence, or behavior is deemed by camp staff to threaten, or be detrimental to, the campers, park property and/or staff members.
- F. Chaperones will be responsible for Departure Readiness and Head Counts.
- G. Chaperones on overnight trips are responsible for ensuring that the students are in their appropriate cabin/room or other sleeping accommodations at a set curfew time, not roaming about creating noise and infringing on the rights of others.
- H. Chaperones understand that they are not covered by the MSES liability insurance policy during this activity.
- I. MSES is not responsible for chaperone personal belongings while in transit or on site.
- J. Field trips are to begin and end at the site of origin unless other arrangements are made in advance with Monroe Science Educational Services.
- K. Chaperones shall NOT bring friends or other family members on the field trip.
- L. Chaperones must be fingerprinted and have a current tuberculosis test on file. Please contact the Mt Diablo Unified School District Personnel Office at (925) 682-8000 to schedule an appointment a.s.a.p.

T.B. Test: please contact your personal physician or you may contact your local Muir/Diablo Occupational Medicine clinic: Concord (925) 685-7744 or Walnut Creek (925) 932-7715. Specify MDUSD to receive a reduced rate of \$20.00.

Any questions? Please contact Randy Monroe at (925)969-0808 or Randy@MonroeScienceEd.com.



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MSES - Chaperone Policy & Agreement (2 of 2)

Chaperone Information

I am Parent / Guardian / Relative of Student's Name here: _____

My Name: _____ M F

Address: _____
(Street) (City) (State) (Zip)

Phone: _____
(Daytime) (Evening) (Mobile)

Primary e-mail: _____

In case of an Emergency, please notify:

Name: _____ Relationship: _____

Daytime Phone: _____ Evening Phone: _____ Mobile Phone: _____

I agree to waive all claims or causes of action against Monroe Science Educational Services and its auxiliary organizations, and their directors, staff, employees, and agents, arising out of my participation in the activity. I also hereby release, hold harmless, and discharge Monroe Science Educational Services from all liability in connection therewith. In addition, I have been advised to obtain personal medical coverage and I agree to use my personal medical insurance as a primary medical coverage payment if accident or injury occurs. A signature on the MSES Chaperone agreement form grants to MSES the permission to use, for promotional purposes, any photograph, video, or audio footage captured during the participation in any camp related activity. Promotional material may include, but not be limited to, vehicles such as an Internet Website, promotional video or hard-copy publication. This release does not apply to intentional and/or willful acts of misconduct by MSES staff.

I agree to the above-stated chaperone provisions:

Print Name: _____ Signature: _____

Date: _____

Mail or Fax this Form to:

Monroe Science Educational Services
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